SUBMISSION REGULATIONS FOR THE VII EGAS MONIZ SCIENCE DAYS (JEM)

Egas Moniz and Science in the Community:
Innovation, Education and Social Impact

Submissions must be original and relate to education, scientific research (laboratory or clinical), community engagement or social responsibility.

Registration: Register directly on the official event website: https://jem.egasmoniz.edu.pt/.

Submission of work (oral presentations or posters): The entire process (submission of abstracts and final work) will be managed exclusively through the MyAGIR platform (https://egasmoniz.myagir.pt/newLogin.aspx?saml=0). Participants external to Egas Moniz must request MyAGIR access credentials by emailing atendimentogsi@egasmoniz.edu.pt, stating that they are external participants and wish to submit an abstract to JEM. Egas Moniz participants must use their institutional credentials. A demonstration video is available at https://www.facebook.com/uegasmoniz/.

Presentations at JEM may take the following formats:

- **Electronic poster or infographic submitted to JEM in PDF format** via MyAGIR at the end of the abstract submission process, for publication on the event website. **For entries in the competition, the presentation will take place on the day allocated to the relevant degree programme.** (The Scientific Committee may recommend changing a proposed poster to an oral presentation.)
- **A printed poster produced from the PDF**, to be displayed in the designated locations on the JEM day allocated to the degree programme. **This applies to ALL posters.**
- **Oral presentation** (the Scientific Committee may recommend changing a proposed oral presentation to a poster).

ABSTRACT SUBMISSION REQUIREMENTS (in Portuguese or English)

(Complete all mandatory fields in the JEM form on MyAGIR.)

1. Name of the author and co-authors;
2. Authors' affiliations;
3. Title: a maximum of 12 words;
4. Select the presentation type: "poster not entered in the competition", "poster entered in the competition" or "oral presentation". Authors must indicate their preferred format; the Scientific Committee of the relevant degree programme may approve it or recommend a change;
5. Select the main category of the work: "Scientific Research", "Clinical Case" or "Other", and follow the instructions in the form.

6. Provide an abstract in Portuguese or English, as follows:

- **Scientific research** (maximum 250 words): introduction; objectives; materials and methods; results; conclusions; clinical/epidemiological relevance; and sources of funding (if applicable).
- **Clinical cases** (maximum 150 words): case description; discussion; conclusions; and sources of funding (if applicable).
- **Other types of work** (maximum 250 words): introduction; main content; conclusions; and sources of funding (if applicable). For infographics, only the topic addressed and its objective may be included.

7. Keywords: 3-6 keywords in Portuguese or English;
8. Authors must accept the terms and conditions set out in the privacy policy and indicate whether they consent to dissemination of the work in an e-book;
9. All authors must be registered for the event;
10. If the presenting author is unable to attend, they must notify the Executive Committee (submissaoapjem@egasmoniz.edu.pt) and designate a co-author to present in their place. The replacement presenter must also be registered for JEM;
11. All authors of presentations involving biomedical research with human participants are responsible for adhering to ethical principles in accordance with the Declaration of Helsinki and the General Data Protection Regulation.

DEADLINES

Task	Period
Registration for the Egas Moniz Science Days	26 October to 20 November
Abstract submission via the registration form on MyAGIR	19 October to 9 November
Submission of accepted work on MyAGIR	10 to 16 November

WORK ACCEPTED FOR POSTER PRESENTATION

The poster must include or meet the following requirements:

1. A photograph of the author in the top right-hand corner (optional);
2. The Egas Moniz School of Health and Science and JEM logos in the top left-hand corner;
3. The presenting author's name underlined;
4. The names of the author and co-author(s), with their respective affiliations, specifying the degree programme and whether each is a student or a member of the teaching staff;
5. A0 size, portrait orientation.

Posters will be presented on the day specified in the JEM programme. The Executive Committee will notify the presenting author of the date and time of their presentation, for which they will have 5 minutes.

WORK ACCEPTED FOR ORAL PRESENTATION

Oral presentations will last 12 minutes, followed by 3 minutes for questions, and will take place on the day allocated to the sessions of the relevant degree programme. The Executive Committee will inform the presenting author of the scheduled time of their presentation.